

Approved
VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS
Examination Committee Meeting Minutes

The Examination Committee of the Virginia Board of Funeral Directors and Embalmers convened for a meeting on Tuesday, September 5, 2017 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Hearing Room 5, Henrico, Virginia.

COMMITTEE MEMBERS PRESENT

Frank Walton, FSL, Chair
Ibrahim Moiz, Esq. Citizen Member
Mia Mimms, FSL
Larry Omps, FSL

DHP STAFF PRESENT

Lynne Helmick, Deputy Executive Director

CALL TO ORDER

Mr. Walton called the Examination Committee meeting of the Virginia Board of Funeral Directors and Embalmers to order at 11:15 a.m.

CLOSED SESSION:

Upon a motion by Ms. Mimms, and duly seconded by Mr. Omps, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(12) of the Code of Virginia, for the purpose of reviewing the Board's state examination questions. Additionally, she moved that Ms. Helmick attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 11:22 a.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 3:10 p.m.

ADJOURNMENT:

With no further business before the Board, the meeting adjourned at 3:10 p.m.



Frank Walton, FSL, Chair

Date



Corie Tillman Wolf, Executive Director

Date

10-10-17

10/11/17